

Queries and Clarifications – Hiring of Agency to provide services for Data Entry Works

S.No.	Bid Reference No.	Queries	Clarifications
1.	Sl. No. 7 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Having Experience Certificate/s on technical manpower deployment service/s for minimum 1 year duration against individual Govt. Entity/ PSUs/Banks during last 05 FYs. <i>Request to change minimum 01 year to 03 years.</i>	No Change; Same as per Bid.
2.	Sl. No. 8 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria – ISO Certification	Being primarily a job specific manpower outsourcing project, intending tenderer require to have proper management practices for which ISO 9001:2015 may be considered as a holistic certification. ISO 14000& 27000 seems to be superfluous, hence requested to omit from desired qualification.	No Change; Same as per Bid.
3.	Sl. No. 10 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Having Experience/ POs on running/facilitating of Data/ ICT/ IT Centres or locations for at least 1 year duration for Govt. body/PSUs/Banks during last 05 FYs. <i>Request to change minimum 01 year duration to 03 years duration.</i>	No Change; Same as per Bid.
4.	Sl. No. 4 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Minimum average annual turn-over in each of the last 3 FYs (2015-16, 2016-17 & 2017-18), as per audited balance sheets submitted. <i>Request to change minimum average annual turnover in each of the last 3 FYs (2016-17, 2017-18 & 2018-19)</i>	No Change; Same as per Bid.
5.	Sl. No. 5 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Total Net Worth as on 31/03/2018, as per original submitted CA certificate. <i>Request to asked for Total Net Worth as on 31.03.2019.</i>	No Change; Same as per Bid.
6.	Para IV (Requirement of Manpower) of Section VII - Activity Schedule	The monthly honorarium of operator is Rs. 12000.00 Kindly clarify whether the honorarium is including EPF & ESI (employee contribution)	Yes, kindly refer S.No. 1 of Part IV (Requirement of Manpower) of Section VII - Activity Schedule. The honorarium of operator will be Rs. 12000.00 per month along with ESI & EPF. The Employer contribution towards ESI & EPF will be extra.
7.	Para 2 of Specific Procurement Notice of the bidding document	The number of computer operator is 387 whereas as per sub para (c) of para iii (scope of work) of Section VII (Activity schedule), agency has to deploy maximum 02 operators in each block. <i>Kindly clarify.</i>	The number of computer operators is 387. The number of computer operator may increase or decrease based on the requirement.

8.	Para 2 of Specific Procurement Notice of the bidding document	The number of supervisor is 04 whereas as per sub para (b) of para iii (scope of work) of Section VII (Activity schedule), agency has to deploy 01 technical supervisor in each district. <i>Kindly clarify.</i>	The number of supervisors is 04 as mentioned in the “requirement of Man-power”
9.	Para 2 of Specific Procurement Notice of the bidding document	The number of technical supervisor to be deployed is 04 of which each has to supervise 08 districts. <i>Kindly confirm what will be the role of technical supervisors with their skill and what will be their salary and who will pay their salary.</i>	The salary will be paid by the agency.
10.	General	Whether the required infrastructure will be provided by BRLPS?	Yes, the required infrastructure for data entry work will be provided by BRLPS.
11.	ITB 4.1 of Section II - Bid Data Sheet (BDS)	Whether consortium/joint venture is allowed or not?	As per ITB 4.1 of Section II - Bid Data Sheet (BDS), Joint Venture Not Allowed.
12.		Whether Labour License will be required?	As per point no.5 of ITB 12.1 (j), bidder has to submit signed and stamped photocopy of Labour License for supply of manpower.
13.	Sl. No. 9 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Having Certificates/ POs with pre-Tax order value of minimum Rs. 2 Crores only in single order against supply/providing Data Entry Operators for Govt. body/PSUs/Banks during last 05 FYs. One Order - 05 No. Two Orders - 10 No. Three Orders - 15 No. Four Orders - 20 No. <i>It is requested that one or two should be allowed.</i>	No Change; Same as per Bid.
14.	Sl. No. 7 & 10 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Experience has been called for from Govt. body/PSUs/Banks only. <i>Please allow large listed private firms.</i>	No Change; Same as per Bid.
15.	Point No.1 of ITB 12.1 (j) of Section II - Bid Data Sheet (BDS)	We have EPF Registration at Delhi and Kolkata and is it required to the EFP Registration in Bihar?	Yes, successful bidder will have to take registration at Bihar.
16.	Point No.4 of ITB 12.1 (j) of Section II - Bid Data Sheet (BDS)	We don't have a Labour License and can it be submitted after tender bid qualification?	No Change; Same as per Bid.
17.	Sl.No.2 of of Para 2 (Qualification) of Section III – Evaluation and Qualification	We don't have state office in Patna now but we are working and deployed skill manpower more than 30	No Change; Same as per Bid.

	Criteria	SBI branches across Bihar.	
18.	GCC 6.4 of Section IX - Special Conditions of Contract	What kind of satisfaction and completion work and validation letter is required for getting payment and how long to take time for releasing the payment?	Please refer to “Deliverables /Output and Payment Schedule, section-d point I in the bid document”.
19.	Notes of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Suppose my score is about 70% then are we eligible for that.	As per bid, the minimum qualifying marks is 75.
20.	GCC 6.4 of Section IX - Special Conditions of Contract	We also need for validation format and sample of work specification (data entry work) so that we may understand the level of skill manpower.	This can be shared post contract.
21.	Sl. No. 6 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	The bidder having EPF Roll showing numbers of manpower of the bidder. <i>It is requested that it should be made mandatory for bidder to submit Electronic Challans Receipt (ECR) as documentary evidence in respect of manpower of the bidder.</i>	Accepted. Bidder has to upload EPF Roll showing number of manpower as well as copy of recent ECR.
22.	Sl. No. 5 of Para 2 (Qualification) of Section III – Evaluation and Qualification Criteria	Total Net Worth as on 31/03/2018 as per original submitted CA Certificate. <i>It is requested to please consider Net Worth of Rs. 50.00 lakh as on 31/03/2019.</i>	Total Net Worth as on 31/03/2018 as per original submitted CA Certificate and scores will be as follows: Minimum 50 Lakh - 01 marks 51 – 100 lakh - 02 marks 200 lakh & above - 05 marks
23.	General	It is requested to consider – In case of a takeover, the takeover company financial as well as technical credentials should be considered. As per Hon’ble Supreme Court Judgement, it should be considered.	Amalgamation and merger of the companies will be accepted provided it is as per the relevant Company’s Law.